

CALL FOR EXPRESSIONS OF INTEREST

BID NO:	BID DESCRIPTION:	AVAILABILITY OF BID DOCUMENTS:	COMPULSORY BRIEFING SESSION:	CLOSING DATE:	ENQUIRIES:
DALRRD EC: 004 (2020/2021)	The Department of Agriculture, Land Reform and Rural Development invites suitable Service Providers to be on the panel of Service Provider to render Cleaning and Hygiene Services (Inclusive of Gardening, Carpet and Curtain) for the Department of Rural Development and Land Reform, Eastern Cape for a period of thirty six (36) months.	Bidders can visit www.drdir.gov.za/ / www.dalrrd.gov.za/ to download the document OR Visit Department of Agriculture, Land Reform and Rural Development offices as follows: East London , Block H, Ocean View Terrace, 15 Couatts Street, Quigney Mthatha , 40 Blakeway Road Queenstown , 66 Prince Alfred Street Port Elizabeth , 2 nd Floor, Fairview office Park, 66 Ring Road, Greenacres Middleburg : Grootfontein Agricultural Institute N2/N9 Highway Available as from Monday, 29 March 2021 during working hours between 8:00 and 16:00.	Monday, 12 April 2021 at 11:00 in East London , Block H, Ocean View Terrace, 15 Couatts Street, Quigney. Wednesday, 14 April 2021 at 10:00 First Session and Second Session 12:00 in Mthatha , 40 Blakeway Mthatha (Venue: Boardroom). Wednesday, 14 April 2021 at 10:00 First Session and Second Session 12:00 in Queenstown : 66 Prince Alfred Road (Venue: Boardroom). Wednesday, 14 April 2021 at 11:00 in Middleburg : Grootfontein Agricultural Institute N2/N9 Highway (Venue: Sports Field) Wednesday, 14 April 2021 at 10:00 First Session and Second Session 12:00 in Port Elizabeth : 2 nd Floor, Fairview 66 Ring Road, Greenacres (Venue: Boardroom). Tenderers should already be in possession of the tender document and be familiar with the contents thereof. Bidders who do not attend the briefing session will not be considered. To ensure compliance to the COVID-19 pandemic risk mitigation regulations, A COMPULSORY TENDER CLARIFICATION will be held in two (2) Sessions in respect of this tender, with no more than Fifty (50) per session.	Monday, 23 April 2021 at 11:00 Proposals must be addressed, and hand delivered to: Department of Agriculture, Land Reform and Rural Development - Eastern Cape Provincial Shared Service Centre Block H, Ocean View Terrace, Couatts Street Quigney, East London. Proposals to be deposited in the tender box situated in the foyer of the abovementioned office which is opened 24 hours a day and 7 days a week. Telephonic, telegraphic, telex, facsimile, e-mail and late proposals will not be accepted	Bidding procedures: Ms. N Dekeda / Ms. L Zenani on Tel: 043 701 8100 Technical information: Ms. A King on 047 532 5959 OR Ms. M Boucher on 043 700 6023

The following compulsory / mandatory documents are to be submitted in line with the stipulated conditions. Applications that do not meet the following requirement will not be considered:

- Successful registration on the Central Supplier Database (CSD) – attach proof of registration (CSD Number or CSD report print-out).
- Compliance Tax Status Pin or Valid Tax Clearance Certificate where, consortium / joint ventures / sub-contractor are involved, each party to the association must submit separate Tax Clearance requirements.
- Valid Certificate of cleaning association from any accredited association.
- Liability insurance of the company (Proof of quotation obtainable from any insurance companies or any other relevant proof).
- Valid Letter for tender purposes or Valid Certificate of Compliance for Unemployment Insurance Fund (UIF) obtainable from the Department of Employment and Labour.
- Valid Certificate of Compensation of Injuries Disease Act (COIDA) 1993 or valid letter for tender purposes obtainable from the Department of Employment and Labour.
- Demonstrate similar experience in relation to the services to be rendered with minimum of 3 years' experience (attach reference letter/s as proof from the employer of the services rendered).
- Letter of good standing from the Companies bankers to verify financial capability.
- Company profile.
- Compulsory briefing will be conducted in all the offices/districts mentioned above.
- Companies must be based in the Eastern Cape and proof of address where the offices are situated in order for the Department to be able to verify the premises. (e.g. letter from municipality, landlord, councillor, but not limited to the list), on appointment the Services Provider must have satellite offices where awarded the premises will be verified before the issuing of an order.